

OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held January 10, 2011

Meeting called to order at 9:00 a.m. by Chairman Billy Weaver

1. Roll Call

Present: Leonard Carpenter, Arden Hudson, Val Bader, Billy Weaver, Frankie Worvie, Tom Bess, Director / Secretary David Tatrow

Absent: Bob Price, Chuck Keeley, Paul Harmon

2. Approval of Minutes

Motion by HUDSON and second by CARPENTER to accept the Minutes of the meeting held December 13, 2010 as presented. All Yeas. Motion Carried.

3. Approval of Finance Report

DDA Checking	\$ 583.87
CIMIA	\$ 82,325.82
Transportation Bond Account	\$ 46.82
Capital Bond Account	\$ 3,670.38
Total	\$ 86,626.89

Motion by BESS and second by WORVIE to accept the Finance Report as presented. All Yeas. Motion Carried.

4. Payment of Bills

Richvalsky & Sons Realty & Appraisers	Appraisal for 139 S. State St.	\$ 300.00
Win's Electrical	Waterproof Electrical Fittings for Memorial Park	\$ 144.29
	TOTAL	\$ 444.29

Motion by HUDSON and second by BESS to pay all bills and draw warrants for same. Roll Call Vote. All Yeas. Motion Carried.

5. Petition and Unofficial Communications (Audience)

a. None

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6. Communication from other Village Officials

a). Village Sign Ordinance

Village President Tom Bess reported that the village council is reviewing the Sign Ordinance as it pertains to electronic signage, portable signs and projecting signs. The Council will give the DDA Board an opportunity to review the proposed changes prior to adopting the Ordinance.

b.) Future DDA Projects

Mr. Bess raised the matter of future DDA projects. He stated that the Director has talked to the village bond attorney John Axe concerning district boundaries. Mr. Axe's opinion concerning making improvements to the new museum's parking lot is justified because the property is contiguous with the district and therefore is eligible because it provides added parking for the business district. In addition, the DDA's Development Plan has provisions for a library and or museum.

The Board discussed the matter thoroughly and concluded that the best project at this time would be to assist the Otisville Area Historical Association in completing it's museum.

Motion by HUDSON and second by BADER to allocate up to forty (\$40,000.00) thousand dollars to the Otisville Area Historical Association for the completion of the new museum pursuant to Part IV, (6) of the Downtown Development Authority's Development and Tax Increment Financing Plan with the understanding any excess funds may be used for landscaping or other similar improvements. Roll Call Vote. All Yeas. Motion Carried.

7. Committee Reports

a. Recreation Committee

Dave reported the Deb Pawlosky is making great progress with the Heritage Rally.

8. Old Business

a. Proposed Information Sign

Waiting for the Village Sign Ordinance

b. Status of Property Located at 400 S. State

Dave reported that the former owner has purchased the property back from the village. The DDA will be reimbursed for the money spent on the original purchase.

c. Facade Improvement Fund Project

No report

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9. New Business
 - a. Proposed Future Projects

The Board will be considering new projects. Billy Weaver said that he thought that the new Welcome Signs should be lighted. Dave will check into that.

10. Communications from Board Members

Frankie Worvie asked about the appraisal of 139 S. State. The Board discussed the matter briefly. The appraisal was done for Board information only.

11. Adjournment

Motion by BESS and second by BADER to adjourn the meeting. All Yeas. Motion Carried.

The meeting was adjourned at 9:35 a.m.

Respectfully Submitted,

David A. Tatrow
Secretary / Director