

OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held February 14, 2011

The meeting was called to order at 9:00 a.m. by Chairman Billy Weaver.

1. Roll Call

Members Present: Leonard Carpenter, Arden Hudson, Billy Weaver, Deb Schultz-Pawlasky, Frankie Worvie, Tom Bess, David Tatrow, Director / Secretary

Members Absent: Paul Harmon, Chuck Keeley, Val Bader, Bob Price

Audience: Otisville Area Historical Society Members...Doris Carpenter, Ray & Daryl Daryl Banyas, Pam & Melvin Conway, Dale Rock (Chairman), Darlene Hicks, Ford Birtles,

2. Approval of Minutes

Motion by HUDSON and second by WORVIE to accept the minutes of the January 10, 2011 meeting as presented. All Yeas. Motion Carried.

3. Approval of Finance Report

DDA Checking	\$ 583.87
CIMIA	\$ 41,893.53
Transportation Bond Account	\$ 46.82
Capital Bond Account	\$ 3,670.48
Total Cash on Hand	\$ 46,194.70
Captured Taxes Due From Forest Twp.	\$ 54,778.81
Estimated Fund Balance	\$100,973.51

PAYABLES

Due to General Fund / Salaries & Fringes	\$ 23,400.00
Due to Debt Retirement	\$ 13,713.58
Remaining Budgeted Operation Expense	\$ 8,850.00
Total Estimated Payables	\$ 45,963.58

Motion by HUDSON and second by BESS to approve the Finance Report as presented. All Yeas. Motion Carried.

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4. Payment of Bills

BILLS

Otisville Areas Historical Society - Museum	\$40,000.00 *****
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***** = Check has already been deducted from the Revenues

Motion by HUDSON and second by WORVIE to pay all bills and draw warrants for same. Roll Call Vote. All Yeas. Motion carried.

5. Petition and Unofficial Communications (Audience)

- a. Members of The Otisville Area Historical Society were on hand for a presentation of a check from the DDA for \$40,000.00 for the completion of the museum project. Representatives from the Flint Journal and Millington Messenger were present to photograph the event.

6. Communication from other Village Officials

- a.
- b.
- c.
- d.

7. Committee Reports

a. Recreation Committee

Deb reported that plans for the Heritage Rally are proceeding. To date, only LakeVille Schools and the Brandon Recreation Committee are onboard as far as participation. Both organizations stand to make a lot of money on this event.

Dave reported that the snowmobile ice races are still being planed for 2012.

8. Old Business

a. Proposed Information Sign

Tom reported that the Council is reviewing the latest draft of the proposed Sign Ordinance. The DDA Board will have an opportunity to review and comment on the ordinance prior to its adoption by the Council.

b. Facade Improvement Fund Project (No Report)

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c. Lighting for Welcome Signs

Dave reported that he will contact Consumer's Energy about dropping two electrical services for the lighting, and will try to get it done under street lighting contract.

d. Proposed Future Projects

Dave suggested the completion of the parking lot at the new Museum. The project would help complete the museum project, add parking for the downtown and it falls under the Development Area Plan.

9. New Business

a. Proposed Farmer's Market

Dave reported that there will be a Farmers Market located on E. Main Street in front of the new Museum starting in June and running until September. Dave Asked the Board to consider sponsoring the event.

Motion by CARPENTER and seconded by BESS to sponsor the new Farmer's Market. All Yeas. Motion Carried.

Dave also suggested that the Otisville Area Historical Society consider operating the event and receive all proceeds derived from the rental of spaces by the vendors to help offset the cost of utilities for the new museum. Several members of the OAHS volunteered their time for the event.

10. Communications from Board Members

None

11. Adjournment

Motion by BESS and second by HUDSON to adjourn. All Yeas. Motion Carried.

The meeting was adjourned at 9:45 a.m.

Respectfully Submitted,

David A. Tatrow
Secretary / Director