

OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held April 18, 2011

The meeting was called to order at 9:00 a.m. by Chairman Billy Weaver

1. Roll Call

Members Present: Leonard Carpenter, Arden Hudson, Billy Weaver, Paul Harmon, Frankie Worvie, Tom Bess, Director / Secretary David Tatrow

Members Absent: Bob Price, Val Bader, Chuck Keeley, Deb Pawlosky,

2. Approval of Minutes

Motion by BESS and second by HUDSON to accept the minutes of the February 14, 2011 meeting as presented. All Yeas. Motion Carried.

3. Approval of Finance Report

DDA Checking	\$ 583.87
CIMIA	\$84,109.16
Transportation Bond Account	\$ 46.82
Capital Bond Account	\$ 3,670.48
Total	\$88,410.33

Motion by HUDSON and second by CARPENTER to accept the Finance Report as presented. All Yeas. Motion Carried.

4. Payment of Bills

Autumn Johnston	Village Website Hosting, Renewal	\$340.00
--------------------	-------------------------------------	----------

Motion by HUDSON and second by WORVIE to pay all bills and draw warrants for same. Roll Call Vote: All Yeas. Motion Carried

5. Petition and Unofficial Communications (Audience) : None

6. Communication from other Village Officials

Tom Bess reported the Garrett's Restaurant is being remodeled and it appears that there is a buyer for the old Legion Hall.

7. Committee Reports

a. Recreation Committee, Heritage Rally Update: No Report

8. Old Business

a. Proposed Information Sign: No Report

b. Facade Improvement Fund Project: No Report

OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held April 18, 2011

P.2

c. Lighting for Welcome Signs

Dave reported that the village electrician is checking into solar lighting for the signs. Arden raised the issue of the signs not be readable when they are wet. He has been in contact with the monument company and there is a paint that can be applied to the letters to make them stand out.

Motion by HUDSON and second by BESS to order the paint from the monument company. Roll Call Vote. All Yeas. Motion Carried.

d. Proposed Future Projects

Dave suggested continuing on with the Museum project. Assisting in landscaping, drainage and possibly parking.

Motion by HUDSON and second by BESS to authorize Dave to contact the township to see what their time line is for the demolition of the old Barden house and starting the first phase of the parking lot for the museum and township hall. All Yeas. Motion Carried.

9. New Business

a. 2011-2012 DDA Budget

Motion by HUDSON and second by HARMON to adopt the proposed Fiscal 2011-2012 DDA operating budget as presented. All Yeas. Motion Carried.

b. Proposed Village Sign Ordinance

A copy of the proposed village sign ordinance was given to the Board for their review. President Bess asked the Board to have their comments ready for the next DDA meeting.

10. Communications from Board Members: None

11. Adjournment

Motion by HUDSON and second by BESS to adjourn the meeting. All Yeas. Motion Carried. Meeting adjourned at 10:45 a.m.

Respectfully Submitted,

David A. Tatrow
Director / Secretary