

# OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

## Minutes of the Meeting Held

September 13, 2010

Meeting called to order at 9:00 a.m. by Chairman Billy Weaver.

1. Roll Call

Present: Leonard Carpenter, Arden Hudson, Billy Weaver, Bob Price, Tom Bess, Deb Pawlasky, Secretary / Director David Tatrow

Absent : Val Bader, Paul Harmon, Chuck Keeley,

Guest: Val Pace

2. Approval of Minutes

Motion by BESS and second by HUDSON to approve the minutes from the meeting held August 9, 2010 as presented. All Yeas. Motion Carried.

3. Approval of Finance Report

### FINANCE REPORT As of September. 13, 2010

DDA Checking	\$ 172.23
CIMIA	\$119,598.22
Transportation Bond Account	\$ 196.82
Capital Bond Account	\$ 3,670.48
<b>TOTAL</b>	<b>\$123,637.75</b>

Motion by PRICE and second CARPENTER to accept the Finance Report as Presented. All Yeas. Motion Carried.

4. Payment of Bills

Jack & The Beanstalk	Memorial Park Weed & Fee	\$ 57.75
Mark Martin & Sons, Inc.	Sand & Top soil for E. Main St. Project	\$ 540.00
Justin Parks	Labor (55 Hrs. @ \$10.00/Hr.) E. Main Project	\$ 550.00
Capital Bond	Interest Pmt. Main St. / Park St. Project	\$ 6,670.00
U.S. Bank	Water Bond Pmt.	\$ 2,965.40
Bank of New York	Water Bond Pmt.	\$ 9,136.42
	<b>TOTAL</b>	<b>\$19,919.57</b>

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Motion by HUDSON and second by BESS to pay all bills and draw warrants for same. Roll Call Vote. All Yeas. Motion Carried.

### 5. Petition and Unofficial Communications (Audience)

Val Pace (Forest Twp. Supervisor) reported on the softball leagues playing this year in Pettit Park. The Twp. hired a part time person to run the leagues and have had four tournaments booked. Val is going to gather the cost for that part time position as well as the income generated and report back to the Board.

Val also asked for the Board's support of Cancer Awareness Month which is in October and will be called "Help the World Celebrate More Birthdays" She is organizing an event at the township hall on October 8<sup>th</sup> to raise money to fight cancer. She would like to put up pink ribbons on the light poles to heighten awareness of cancer.

Motion by HUDSON and second by CARPENTER to sponsor Val's event and allocated up to \$100.00 for materials to make bows for Cancer Awareness Month. Roll Call Vote. All Yeas. Motion Carried.

### 6. Communication from other Village Officials

Village President Tom Bess Reported that the village council just adopted an Ordinance relating to vacant structures and their inspection prior to be re-occupied.

Tom also gave an update on what the village is doing about the new medical marihuana law.

### 7. Committee Reports

#### a. Recreation Committee

Deb gave a report on the Committee's work with the M-15 Heritage Route Committee on creating a Heritage Route Car Rally scheduled for the third Saturday in September of 2011. The Recreation Committee will be meeting tonight with organizers for motorcycle and snowmobile ice races.

### 8. Old Business

#### a. Proposed Information Sign (nothing to report)

#### b. Status of Welcome To Otisville Signs

Arden has ordered the stones and expects them to be ready for delivery in 4 to 6 weeks. Dave has acquired an Easement from the Emmanuel Baptist Church and preliminary approval from Tom Simmonds to place a sign on his property.

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### c. Status of Property Located at 400 S. State

Dave reported that the Council has asked the village attorney to contact Jennifer Breckenridge notifying her that the Village of Otisville now has title to the property.

### d. Status of E. Main Street Project

Dave reported that the sidewalk has been installed. We're now waiting for asphalt and lighting prices. The project is expected to be completed this fall..

## 9. New Business

### a. Approval of Christmas Decoration Contract.,

Motion by PRICE and second by BESS to approve a contract with Kenmark, Inc. for 26 decorations @ \$55.00 each. Roll Call Vote. All Yeas. Motion Carried.

## 10. Communications from Board Members (none)

## 11. Adjournment

Motion by PRICE and second by BESS to adjourn. All Yeas. Motion Carried.

Meeting was adjourned at 10:00 a.m.

Respectfully Submitted

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David A. Tatrow  
Director / Secretary