

OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held March 8, 2010

The meeting was called to order at 9:05 a.m. by Chairman Billy Weaver

1. Roll Call

Members Present: Leonard Carpenter, Deb Pawlosky, Arden Hudson, Frankie Worvie, Billy Weaver, Tom Bess, Chuck Keeley, Secretary / Director David Tatrow

Members Absent: Val Bader, Bob Price, Paul Harmon

Guest: Gary Burns, Jeff Kerr, Gary Husted (Rhythm Rodders Car Club) Jeff Lutze (Village Council) Val Pace (Forest Twp. Supervisor).

2. Approval of Minutes

Motion by HUDSON and seconded by CARPENTER to accept the minutes of the meeting held February 8, 2010 as presented. All Yeas. Motion Carried.

3. Approval of Finance Report

FINANCE REPORT

DDA Checking	\$ 376.91
DDA CIMIA	\$84,327.92
Transportation Bond	\$ 362.32
Capital Bond Account	\$ 3,670.48
Total	\$88,737.63

Motion by HUDSON and second by WORVIE to accept the Finance Report as presented. All Yeas. Motion Carried.

4. Payment of Bills

BILLS

Autumn Johnston Graphic Design	Web Site Down Payment	\$ 500.00

Motion by HUDSON and second by PAWLOSKY to pay all bills and draw warrants for same. Roll Call Vote. All Yeas. Motion Carried.

5. Petition and Unofficial Communications (Audience)

a. Rhythm Rodders Car Club

Club members Jeff Kerr, Gary Heusted and Gary Burns introduced themselves and discussed their plans for Wednesday night car shows in the village during the months of June, July and August. They stated that they were looking for support from the business community to help offset the cost of a D.J. for entertainment. The Board was in

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unanimous support of the events and the Club. Several of the Board member pledged personal donations to help offset the entertainment cost.

b. Jeff Lutze, Village Council

Jeff stated that as a result of some recent burglaries in the village, the police department had to spend more money on patrol hours and asked for consideration of additional funds to help offset the expense. Chairman Weaver asked how much the expense was and Mr. Lutze responded that he'll have the police chief calculate the cost and get that information back to the Board.

c. Val Pace, Forest Twp. Supervisor

1. Val stated that she has allocated funds for next year's budget for a recreation director and field director. She said that there are softball leagues getting organized for Pettit Park this spring. Val asked if the Board was interested in sharing any of those cost for those positions. The Board decided to wait for the outcome of the first meeting of the new "Community Recreation Committee" which is meeting tonight. Hopefully, the new committee will have some recommendations to put forth.

The Board discussed the significance of the new Recreation Committee and decided to formally grant the Committee a preliminary operating budget.

Motion by HUDSON and second by BESS to allocate up to \$500.00 to the new Recreation Committee for the purpose of promoting the recreational opportunities in the community. Roll Call Vote. All Yeas. , Motion Carried.

2. In other news, Val announced that she and Deb Pawlosky were organizing a "Girl's Night Out" at the Forest Twp. Hall on May 7th. Val said that Cross Road's Village recently had a similar event and more than 4,000 women turned out.

Motion by HUDSON and second by PAWLOSKY to support the "Girl's Night Out" event to the extent that it may use the DDA as being a sponsor of the event , advertise on the new Village website if it's up and running in time and that no funds are being allocated from the DDA. All Yeas. Motion Carried.

3. Val also reported that it appears that the Otisville Historical Society will be moving forward with their plans to develop a museum next to the Forest Township hall. The project will be comprised of the existing pole barn and garage on site being combined and renovated into a museum.

6. Communication from other Village Officials

Tom Bess reported that the Village Council is working on next year's budget. Things are tight but we're still in the black. Tom also reported that the village recreation plan is being developed and should eventually help bring more business to the village.

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7. Committee Reports

a. Village Welcome Signs

Arden reported that Rusty Hudson has concerns about facing the proposed signs with stone veneer due to potential structural problems. Instead, Rusty is considering using a textured cement block instead. This could also lower the cost of the project as well. More information to come.

8. Old Business

a. Future DDA Projects List

No Report

b. Village Decorative Flags

Deb reported that she has researched flags and banners and has been in contact with two companies. One in N. Carolina and one in Kalamazoo. Both companies have quality products and are reasonably priced. The Board discussed the matter and agreed that any purchase should be made from a Michigan company even if the cost is slightly more. Deb stated that the N. Carolina company's cost was \$39.67 for 18" x 36" and the Kalamazoo company's cost was \$42.00. Deb estimated a total cost of around \$1,620.00 for 50 banners. She'll bring back additional information for the next meeting.

c. wifi computer Access

Dave reported that the Genesee County Chamber of Commerce was meeting this afternoon at Mott College for the purpose of determining interest in applying for a county wide grant from Google for wifi.

d. Proposed Information Sign

Frankie reported that his committee met and looked at the proposed location for an electronic information sign. It does not appear that the location at the north end of Memorial Park has adequate visibility and therefore, a new location should be sought. The committee will continue working on the project.

e. Proposed E. Main Street Improvements

Dave reported that he's putting the project on hold until he's had more time to study the fiscal 2010-2011 budget.

f. Village Website

Dave showed the Board the preliminary website and some of the information that has been uploaded. The first payment \$500.00 was approved today and the site construction will move forward as quickly as we can get information to Autumn Johnston, the web designer.

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9. New Business

a. Fiscal 2010-2011 DDA Budget

Dave submitted Draft No 1. of the DDA budget and explained the decrease in Taxable value of the village. This will have a direct affect on the DDA's future income. The Board must be very vigilant in it's expenditures for the foreseeable future. The Board may have to prioritize projects.

10. Communications from Board Members

Leonard reported that he attended the "Keep Genesee County Beautiful" conference last weekend in Flint. He stated that Genesee County was awarded the second highest beautification award in the nation from the Keep America Beautiful Foundation.

Dave reported that as part of a revised sign ordinance that covers electronic signage, he'll also be asking the Council to consider relaxing the restrictions on temporary signs for business' due to the severe economic conditions.

11. Adjournment

Motion by BESS and second by WORVIE to adjourn the meeting. All Yeas. Motion Carried.

The meeting was adjourned at 10:35 a.m.

Respectfully Submitted

David A. Tatrow
Secretary / Director