

OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held June 21, 2010

1. Roll Call

Present: Leonard Carpenter, Frankie Worvie, Arden Hudson, Billy Weaver, Bob Price, Val Bader, Deb Pawlasky, Secretary Director David Tatrow

Absent: Tom Bess, Paul Harmon, Chuck Keeley

2. Approval of Minutes

- ❖ Motion by HUDSON and second by PRICE to approve the minutes of the meeting held May 10, 2010 as presented. All yeas. Motion Carried.

3. Approval of Finance Report

Checking	\$ 338.71
Savings	\$123,185.86
Transportation Bond	\$ 346.82
Capital Bonds	\$ 3,670.48
Total	\$127,541.87

- ❖ Motion by PRICE and seconded by HUDSON to accept the Finance Report as presented. All Yeas. Motion Carried.

4. Payment of Bills

Fairway Discount Store	New Flags For Light Poles	\$126.00
Jack & The Beanstalk, Inc.	Fertilize Memorial Park	\$ 57.75
Jack & The Beanstalk, Inc.	Edged Beds in Memorial Park	\$360.00
Mark Martin & Sons	Top Soil E. Main Street	\$ 57.33
	Total	\$601.08

OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held June 21, 2010

P.2

- ❖ Motion by HUDSON and seconded by CARPENTER to pay all bills and draw warrants for same. Roll Call Vote. All Yeas. Motion Carried.

5. Petition and Unofficial Communications (Audience)

a. None

6. Communication from other Village Officials

Dave reported that the Otisville Area Recreation Committee is working on several future events. Winter motorcycle and snow mobile ice races, an ice fishing contest and a M-15 Heritage Route Car Rally for July of 2011. Bob Price asked Dave to investigate lake access from Lake Street ROW.

7. Committee Reports

a. Welcome To Otisville Sign Cost Estimates

Dave presented the Bid Tally and construction cost estimates for the Welcome to Otisville signs. Arden stated that he has worked closely with both monument companies for many years and would recommend purchasing a sign from either company. Cost are as follows:

WELCOME SIGNS

Ferguson Block

Quantity	Item	Price Each	Total Price
4	27"x14"x2" Limestone Caps - Beveled Flat Precast	\$60.00	\$240.00
2	90"x27"x2" Limestone Caps - flat surface beveled 4" Wide 2" thick beveled to 1 1/2" Flat Precast	\$240.00	\$480.00
68	8"x16" Split Face Blocks (color to be determined)	\$2.95	\$200.60
20	8"x16" Standard Blocks	\$1.30	\$26.00
12	8"x8" Split Face Blocks	\$3.28	\$39.36
1	Pallet Deposit	\$15.00	\$15.00
			\$1,000.96

Concrete

Quantity	Item	Price Each	Total Price
3	C.Y. 3000 lb. Concrete	\$85.00	\$255.00

OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held June 21, 2010

P.3

Labor

Quantity	Item	Price Each	Total Price
2	Labor	\$500.00	\$1,000.00

Granite Sign

Quantity	Item	Price Each	Total Price
2	Patten Monument	\$4,925.00	\$9,850.00
2	Inch Memorials	\$7,500.00	\$15,000.00

Totals

Materials	\$1,000.96
Concrete for Foundation	\$255.00
Labor to Construct Sign	\$1,000.00
Granite Signs	\$9,850.00
TOTAL ESTIMATED COST	\$12,105.00

❖ Motion by PRICE and seconded by HUDSON to accept Patten Monument's bid of \$9,850.00 for two granite signs per village specifications. Roll Call Vote: All yeas. Motion Carried.

❖ Motion by HUDSON and seconded by BADER to have Dave obtain all necessary easements and approvals for the placement of the new welcome signs with the assistance of the village attorney if needed. Roll Call Vote: All Yeas. Motion Carried.

8. Old Business

a. Proposed Information Sign

The Board continued to discuss the location for a proposed electronic information sign. The most advantageous location is at the south end of Memorial Park on M-15 and specifically on the Taco Hut property. Dave stated that he has discussed possible condemnation of the property with the village attorney per Board instructions. The attorney will be issuing an opinion and giving the procedures for doing a condemnation. Dave said that he has talked to the realtor about the property and the asking price was still around \$100,000. Dave recommended that the Board have an appraisal of the property done prior to either making an offer or condemning the property.

❖ Motion by PRICE and seconded by HUDSON to authorize Dave to have the property located at 139 S. State Street appraised. Roll Call Vote: All Yeas. Motion Carried.

OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held June 21, 2010

P. 4

b. Proposed E. Main Street Improvements

Dave reported that he will have a cost estimate to the Board next month for their approval. He stated that he plans on completing the project this summer. Also, after considering the zoning requirements for parking lots with respect to glare from head lights, he has decided not to construct angle parking on the north side of E. Main Street.

9. New Business

a. Budget Amendment Resolution No. 2009-2010-02

- ❖ Motion by HUDSON and seconded by WORVIE to adopt Budget Amendment Resolution No. 2009/2010/02 as presented. All Yeas. Motion Carried.

10. Communications from Board Members

Bob Price stated that he heard that the Simmonds property ;located on S. State Street is for sale and the Board should investigate purchasing the land.

- ❖ Motion by PRICE and second by BADER to have Dave investigate the Simmonds property with respect to their asking price. All Yeas. Motion Carried.

11. Adjournment

- ❖ Motion by HUDSON and seconded by BADER to adjourn the meeting. All Yeas. Motion Carried.

The meeting was adjourned at 10:05 a.m.

Respectfully Submitted

David A. Tatrow
Secretary / Director

OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held June 21, 2010

**VILLAGE OF OTISVILLE
Budget Amendment Resolution**

Budget Amendment No:	2009/2010/02	Fiscal Year:	2009/2010
Date Presented To DDA:	June 21, 2010	Date Rejected or Approved:	06/21/2010

COUNCIL MOTION

Motion Made By:	HUDSON	Seconded By:	WORVIE
-----------------	--------	--------------	--------

PURPOSE OF AMENDMENT

To: Amending the DDA Operating Budget. (1) Purchase of new clock. (2) E. Main Street Sidewalk & Parking Improvements.

FUNDS TO GO TO:

Department:	DDA	DDA	DDA	
Line Item Name:	District Streets	Infrast. Maint.	Contracted Serv.	
Line Item No:	248-740-775	248-740-777	248-740-801	
Amount:	\$13,319.00	\$400.00	\$17,500.00	\$

FUNDS TO COME FROM:

Department:	DDA			
Line Item Name:	Invested Cash			
Line Item No:	248-000-002			
Amount:	\$31,219.00	\$	\$	\$

ROLL CALL VOTE:

YEAS:	6	NAYS:	0	ABSTAIN:	0
-------	---	-------	---	----------	---

✓ Motion Passed: Motion Defeated:

By: Dave Tatrow