

OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held

October 26, 2009

The meeting was called to order at 9:00 a.m. by Chairman Billy Weaver.

1. Roll Call

Members Present: Leonard Carpenter, Deb Pawlasky, Val Bader, Billy Weaver, Bob Price, Frankie Worvie, Arden Hudson, Paul Harmon, Dave Tatrow, Director/Secretary.

Members Absent: Tom Bess

2. Approval of Minutes

- Motion by HUDSON and second by PRICE to accept the minutes of the meeting held on September 14, 2009 as corrected. All Yeas. Motion Carried.

3. Approval of Finance Report

As of October 23, 2009

DDA Checking	\$420.71
DDA Savings	\$97,764.61
Transportation Bond Fund	\$526.39
Capital Improvement Fund	\$3,670.48
TOTAL	\$102,382.19

- Motion by PRICE and second by CARPENTER to accept the Finance Report as presented. All Yeas. Motion Carried.

4. Payment of Bills

US Bank	Michigan Transportation Bond	\$17,962.50
Chippewa Asphalt	Paving Car Pool Area & Installing Bumper Blocks	\$11,600.00
Jack & The Beanstalk	Fertilize Memorial Park	\$57.75
Owen Tree Service	Fertilized Ash Trees /Park	\$330.00
Mich. Pipe & Valve	2 Catch Basin Frames and Lids	\$620.16

TOTAL \$30,570.41

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- Motion by HUDSON and seconded by WORVIE to pay all bills and draw warrants for same. Roll Call Vote. All Yeas. Motion Carried.

5. Petition and Unofficial Communications (Audience)

None

6. Communication from other Village Officials

Dave reported that Winn's Lighting expects to open for business within a month at 141 W. Main Street. Dr. Gray is adding a 1,400 sq. foot addition to his dentist office. Site plans should be approved at tonight's Planning Commission meeting and he should be able to start construction immediately.

7. Committee Reports

a. Signs on M-15 to Identify Main Street Business

A committee comprised of Deb Pawlasky and Val Bader was appointed to study the matter and come back with a recommendation. Locations for the signs will be the major challenge because they cannot be on State Highway ROW.

b. Village Welcome Signs

Arden reported that he has preliminary cost estimates for granite signs 4" thick at a cost of approximately \$5,000 each. The Board discussed possible colors such as Otisville's "Green" for the signs. Arden will get more information concerning options for colors.

8. Old Business

a. Facade Improvement Program

Dave presented the Board with the proposal from U of M Flint Outreach, and also handed out Landmark Group's proposal.

- Motion by PRICE and second by HUDSON to table the matter until the Board has had adequate time to review both proposals. All Yeas. Motion Carried.

b. Future DDA Projects List

Dave stated that making the proposed improvements to the north side of E. Main Street would be the next logical project. The base engineering has been completed, and the street surface will probably be milled and re-asphalt in 2011 using federal funds. The project has been engineered as part of the E. Main Street - Park Street projects. All we'll have to do is eliminate the curb and gutter from the project.

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Bob Price pointed out that there may be some engineering cost incurred and that Dave should have the authority to get it done.

Motion by PRICE and second by HUDSON to authorize the Director to have Rowe Professional Services do the necessary engineering for the project so that it can be constructed next year. Roll Call Vote. All Yeas. Motion Carried.

c. Wireless Internet Service (wifi)

Paul Harmon reported that Mike Harmon is still working on the project. However, technology is changing so quickly that the equipment that Mike was considering a couple months ago is now obsolete.

9. New Business

a. Decorative Flags on Village Streets

Deb stated that she would like to see the DDA put up decorative flags on the light poles up and down M-15 and Main Street. Dave will check with MDOT to see if there is any restrictions in doing so.

b. New Globes for W. Main Street Lighting.

Dave reported that the new street lights on E. Main Street are far brighter than those on W. Main. This is due to the globes being yellowed and discolored by age. The DPW has attempted to clean and polish the globes with no success. New globes for the lights will cost around \$1,500.

- Motion by WORVIE and second by BADER to authorize the Director to purchase new globes for the W. Main Street street lights at an estimated cost of \$1,500. Roll Call Vote. All Yeas. Motion Carried.

10. Communications from Board Members

None

11. Adjournment

Motion by HARMON and second by PAWLASKY to adjourn. All Yeas. Motion Carried.

- The meeting was adjourned at 10:00 a.m.

Respectfully Submitted

David A. Tatrow
Secretary /Director

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