

# OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

## Minutes of the Meeting Held

July 13, 2009

Meeting called to order at 9:00 a.m. by Chairman Billy Weaver

1. Roll Call

Present: Leonard Carpenter, Deb Shultz-Pawlasky, Arden Hudson, Bob Price, Billy Weaver, Frankie Worvie, Valorie Bader, Paul Harmon Tom Bess, Secretary/Director David Tatrow

Absent: None

Guest: Gordon Barden, Chairman, Otisville Planning Commission, Joel Rash & Leyla Sanker of University of Michigan, Flint Outreach

2. Approval of Minutes

- Motion by HARMON and second by CARPENTER to approve the minutes of the meetings held on June 8 and June 22, 2009 as presented. All Yeas. Motion Carried.

3. Approval of Finance Report

As of July 6, 2009

DDA Checking	\$	309.09
DDA Savings	\$	148,574.99
Transportation Bond Fund	\$	721.28
Capital Improvement Fund	\$	3,670.48

- Motion by BESS and second by PRICE to approve the Finance Report as presented. All Yeas. Motion Carried.

4. Payment of Bills

Baldwin Electric	Partial Payment on St. Lights E. Main	\$10,000.00
Jack and the Beanstalk	Weed & Feed in Memorial Park	\$ 173.25
Owen Tree Service	Treated Ash Trees in Memorial Park	\$ 435.00
Better Buy Flag Company	New Flags for Memorial Park	<u>\$ 273.70</u>
		\$10,881.95

- Motion by PRICE and second by WORVIE to pay all bills and draw warrants for same. Roll Call Vote: All Yeas. Motion Carried.

- Arden asked for approval of the wording and size of the plaque that will be attached to the new clock.

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- Motion by BESS and second by BADER to approve the size of the plaque (4" x 12") and the wording "*Erected by Otisville Downtown Development Authority 2009*". All Yeas. Motion Carried.
  
- 5. Petition and Unofficial Communications (Audience)
  - a. Joel Rash & Leyla Sanker, U of M Flint Outreach
    - Joel was asked to come to a Board meeting to discuss options for facade programs, recreational master plans and economic development. Joel and Leyla's presentations were very informative and addressed the concerns of the Board.  
  
Joel will send out a U of M student this week to photograph all of the commercial buildings and make an inventory of the structures. Joel will send us a proposal for the various services they can help us with. At this point all of Joel's services are free to the DDA.
  
- 6. Communication from other Village Officials
  - Village President Tom Bess reported that the village won another law suite in Circuit Court brought on by Carl Jennings. Mr. Bess stated that the village will continue to enforce its Ordinances.
  
- 7. Committee Reports
  - a. Signs on M-15 to Identify Main Street Business (No Report)
  - b. Village Cluster Signs (No Report)
  
- 8. Old Business
  - a. Decorative Street Lighting
  - b. Village Clock
    - Dave reported that the new clock will be delivered this week and the street lights within the next month. Both will be installed at the same time.
  - c. Future DDA Projects List (No Report)
  - d. Proposed Storm Sewer Improvements (No Report)
  - e. Facade Improvement Program (Covered by Joel Rash)
  - f. Wireless Internet Service (wifi)
    - Paul Harmon gave a report on Mike Harmon's efforts to get the wifi up and running. Mike's major concern is possible future problems with Charter Cable.

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9. New Business
  - a. Proposed Sidewalk Improvements
    - Dave reported that the sidewalk on the S. side of E. Main Street from Park Street to the Township hall needs to be replaced. Dave requested \$2,500.00 for materials and the DPW with remove and install the new sidewalk.
    - Motion by PRICE and second by BESS to authorize Dave to spend up to \$2,500.00 for materials necessary to replace approximately 240 feet of 5' wide sidewalk on E. Main Street. Roll Call Vote: All Yeas. Motion Carried.
10. Communications from Board Members

None
11. Adjournment
  - Motion by WORVIE and second by HARMON to adjourn the meeting. All Yeas. Motion Carried.
  - The meeting was adjourned at 10:47 a.m.

Respectfully Submitted

David A. Tatrow  
Secretary /Director