

# OTISVILLE DOWNTOWN DEVELOPMENT AUTHORITY

## Minutes of the Meeting Held

January 12, 2009

The meeting was called to order at 9:05 a.m. by Chairman Billy Weaver

1. Roll Call

Members Present: Leonard Carpenter, Paul Harmon, Deb Pawlasky, Billy Weaver, Frank Worvie, Tom Bess

Members Absent: Bob Price (in Florida), Valorie Bader, Arden Hudson (Doctor's appointment)

2. Approval of Minutes

- Motion by **BESS** and second by **HARMON** to approve the minutes of the meeting held December 8, 2008 with the following correction: Billy Weaver should have been listed as absent. All Yeas. Motion Carried.

3. Approval of Finance Report

As of January 12, 2009

DDA Checking	\$ 428.19
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DDA Savings	\$115,229.73
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Transportation Bond Fund	\$ 828.43
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Capital Improvement Fund	\$ 4,170.48
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- Motion by **BESS** and second by **CARPENTER** to approve the Finance Report as Presented. All Yeas. Motion Carried.

4. Payment of Bills

None Presented

5. Petition and Unofficial Communications (Audience)

- The 2008 Otisville Fun Days Committee sent a card and a letter of appreciation to the DDA for sponsoring the 2008 Green Weenie Festival. The Board commented that it was a huge success and that the Committee was to be commended for their efforts.

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### 6. Communication from other Village Officials

- Village President Bess reported that the Carl Jennings lawsuit against the village has been dropped. His lawsuit against Mr. Dave Tatrow continues.

### 7. Committee Reports

None

### 8. Old Business

#### a. Decorative Street Lighting

- Dave reported that he will be meeting with Consumer's Energy representatives next Wednesday to look at locations for proposed decorative street lights on E. Main Street and hopefully get the same style as the lights on W. Main Street. Deb suggested that a light was needed at the village carpool area. Dave will look at that as well.

#### b. Proposed Village Clock

- Leonard reported that he had called the clock company regarding whether a clock could be hung from a light pole. It appears that it's not typically done and could be more expensive than a stand alone clock. Leonard will also check to see if the quote for the clock included illumination.

#### c. Future DDA Projects

- The Board discussed possible future projects for the DDA. Dave was asked to present his list of proposed projects. Other may be added. The Board will then prioritize the list.
- Deb asked if there was anything that the Board could do to get businesses to fix up their buildings. A great deal of discussion on the matter then took place. As a result, the Board decided to move forward with developing some sort of facade improvement program. Everyone felt that some sort of economic incentive needs to be offered to businesses to encourage them to fix up their buildings. Dave will do some research on the topic and see what other communities have done.

### 9. New Business

#### a. Proposed Storm Sewer Improvements

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- At Dave's request, Rowe Incorporated has submitted a proposal for engineering services for storm sewer improvements on Beecher, Jefferson, Pine and W. Main Street in the Amount of \$27,385.00. Dave stated that while funding may become available through the federal government's stimulus package, the project could be implemented in phases and paid for locally once it was engineered. The Board discussed concerns regarding engineering cost. Dave stated that these types of projects cannot be built without first being designed. The matter was tabled until the February meeting.

### b. Resignation of Board Member

- Jeff Conlee has submitted his resignation to the Board in writing citing time constraints with his business.
- Motion by **BESS** and second by **CARPENTER** to accept Jeff Conlee's resignation with regret and to send Jeff a letter of appreciation for his years of dedicated service to the DDA. All Yeas. Motion Carried.

### 10. Communications from Board Members

None

### 11. Adjournment

- Motion by **BESS** and second by **WORVIE** to Adjourn. All Yeas. Motion Carried.
- The meeting was adjourned at 10:25 a.m.

Respectfully Submitted

David A. Tatrow  
Secretary / Director